



KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

CAREER OPPORTUNITY

POSITION:	ALTERNATIVE CARE RECRUITER (Union Position)
COMPETITION:	19-04
LOCATION:	Kapuskasing, Constance Lake First Nation, Hearst, Hornepayne – Regular and frequent travel required
STATUS:	Full -Time
SALARY:	\$ 45,763 - \$59,016 per annum
CLOSING DATE:	January 25, 2019 at 4:30pm

JOB SUMMARY: Reporting to Program Supervisor, the Alternative Care Recruiter is responsible for actively recruiting alternative care families by developing and implementing a structured and defined recruitment and retention plan that is culturally appropriate and meets Ministry Regulations for children who are in need of a safe and secure home environment.

REQUIRED QUALIFICATIONS:

- Completion of BSW, (Native Specialty preferred) or Diploma or Certificate in Child Care and/or Social Services may also be considered; Minimum of two (2) years' experience providing direct service to children and families is required; preferably with First Nation families
- Knowledge of and ability to apply relevant legislation related to Alternative Care including (Part X, CFSA)
- Thorough knowledge of and ability to evaluate Foster Care and Children in Care standards and programs.
- Excellent record keeping, case management and statistical data collection skills;
- Excellent communication, organizational, evaluation and problem solving skills;
- Excellent assessment and training skills required for the recruitment, selection, and training of Alternative Care providers;
- Experience in marketing and public relations would be assets;
- Demonstrated proficiency with various software
- Ability to work effectively with limited supervision and under stress of deadlines;
- Ability to be accountable; to work independently, and/or lead a team and work collaboratively as a member of a team;
- Ability to work flexible hours, be on-call and work unplanned overtime;
- Must be able to travel, possess a valid "G" Ontario driver's license and have daily access to a reliable vehicle with \$2 million rider liability insurance coverage;
- Must produce clear Criminal Record Check with Vulnerable Sector Screening
- Required, of critical importance, is a sensitivity, respect and knowledge of the First Nation communities and aboriginal culture, and in keeping with the teaching of the seven Grandfathers;
- Able to speak a Native language is an asset

KEY RESPONSIBILITIES:

- Ensure the adherence to the Agency's Alternative Care policies and procedures;
- Subscribe to the organizational mission, values and philosophy of Kunuwanimano;
- Develop a network complement of Alternative Care providers within the eleven (11) member First Nation communities and Agency's jurisdiction;
- Recruit, select, train and support Alternative Care providers and families within the Agency's catchment area;
- Develop and implement structured and defined recruitment and retention plans that are culturally appropriate
- Develop and ensure the consistent adherence to an agency protocol for the placement of a child(ren) in care
- Evaluate the quality and effectiveness of each Alternative Care placement;
- Maintain records and produce program reports as per licensing standards;
- Participate constructively in staff meetings, seminars, training sessions as required by the Program Supervisor; and,
- Participates in community events and activities, which promote a positive image of the agency.
- Provide case coverage within the Alternative Care team when required and monitor and support alternative care families
- Perform other duties as required.

We offer employer-paid benefits, OMERS pension and opportunities for professional development.

Please refer to our website: www.kunuwanimano.com/employment.htm, for posting details. Please quote the Competition No. in your cover letter and resume, and submit by email to HR@kunuwanimano.com, by fax to 705 268-9272 or by mail to:

Human Resources,
Kunuwanimano Child & Family Services
38 Pine Street North, Unit 120
Timmins, Ontario, P4N 6K6

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Thank you for your interest in our Agency. Only those considered for an interview will be contacted.